



Nipissing University Faculty Association

STATEMENT OF EXPENSES

CHEQUE PAYABLE TO: \_\_\_\_\_

Cheques will be put in your NU mailbox (if you have one) unless an address is provided in the space below.

ADDRESS: \_\_\_\_\_

PURPOSE: \_\_\_\_\_

Date	Description	KM driven	Mileage	Travel	Meals	Accommodation	Other	Total

I hereby certify that this claim is correct and that the expenditures were necessarily incurred.

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

TOTAL EXPENSES	
LESS ADVANCE	
BALANCE DUE	
BALANCE RETURNED	

President or Vice President  
Of NUFA

Treasurer